

FURZEDOWN COMMUNITY NETWORK
Minutes of the Committee Meeting held on 6 September 2023,
At The Furzedown Project

<p>1. Present & Apologies</p>	<p>Present: Sarah Forester (Chair), Steffi Backhouse, Gemma Dunning, Monika Ivanova, Anthony Langan, Peter Ramell (notes), Angie Stephenson, Hannah Wallden</p> <p>Apologies: Leonie Cooper, Camilla Duncan, Judi Gasser, Anna Godsiff, Sofie Henell, Lynn Selwyn-Reeves, Adam Seymour-Davies, Dawn Thomas, Jo Town</p>
<p>2. Minutes of previous meeting and matters arising</p>	<p>Minutes of 5 July meeting agreed.</p> <p>We discussed the planned donation to the Project in memory of James, and also the request from Sue Clarke (Project) for funding for a blood pressure machine to support stroke prevention work. It was agreed to hold a decision on both of these for the present.</p> <p>Peter had attended for FCN an informal workshop linked to developing Wandsworth's bid to be London Borough of Culture 2025.</p>
<p>3. Treasurer's update, including finance reports on events</p>	<p>(Figures revised following meeting due to a technical issue) Hannah reported that as of Wednesday 11 September 2023 the current balance (assuming all cheques cleared) was £16,613.38. This was an increase of £2,478.77 from July's balance of £14,134.61. This is predominantly due to Jazz on the Lawn and membership fees. The above also takes into account the £1,251-71 "ringfenced" for future Pride-related events (as the excess of income over expenditure for the Pride event). Furzedown Fun Day made a loss of £127.52. Jazz on the Lawn made a profit of £660.49. (A breakdown for these events is attached.)</p> <p>As above, receipts from the Pride event therefore more than covered the spend which FCN had advanced initially to cover costs. We were therefore holding the balance of £1,251-71 on behalf of the Pride committee, while they considered how this should be used. Sarah would email the Pride committee to confirm this position, in the interests of transparency. Action: SF</p> <p>On merchandise: we had spent £1,700 and so far had recouped £700 from sales. We would want to sell more of the merchandise, by dropping prices and/or developing a gift package that could be sold for Christmas. We would sell merchandise at the dog show.</p>
<p>4. Feedback from recent events</p>	<p><i>Furzedown Fun Day 22 July</i> We considered Dawn and Anna's report. The event had gone well despite the very bad weather. Among other things Riverside Radio's involvement had been a very positive feature. The date was not ideal - term time would have been better - but was the only one available. The financial arrangements had worked well, in part because the FCN involvement was of a defined amount rather than being open-ended. The sponsorship from Aspire, and Enable's approach to the event, had been important.</p> <p>It was agreed that we should plan for a similar event next year, with similarly a defined financial input from FCN, and we were happy for a planning group to take this forward. The position for next year would probably be dependent on continued sponsorship by Aspire, and on involvement by Enable similar to this year.</p> <p>Many thanks to the volunteers, and particularly Dawn, Anna, Helen and Hannah!</p> <p><i>Jazz on the Lawn 6 August</i> - This had also gone very well - and had good weather - with perhaps about 300 attending. Many thanks to the volunteers. For next year, it would be preferable to return to an early September date. Steffi would check with the orchestra on this. Action: SB</p>
<p>5. Update on defibrillators</p>	<p>Anthony gave his report (also attached). There was strong welcome, and many thanks, to Anthony for it. It was noted that if the plan to adopt the kiosk went ahead, it would be owned by the Furzedown Project. It was agreed that, in order to increase the number of people who would know how to use a defibrillator, it would be useful for FCN to arrange for more to go on a first aid course.</p>
<p>6. Forthcoming events</p>	<p><i>FOTC Fun Dog Show 17 September</i> Agreed to have a stall. Dawn, Monika, Camilla, and possibly Sarah would be on it. Set up would need to be done between 12 and 1pm. We would not serve Pimms given the work involved and the need for a TEN, but Sarah would discuss with Dawn the possibility of serving soft drinks.</p> <p><i>Quiz</i> Planned for 11 November. Agreed that proceeds would go to the Foodbank. Subject to confirmation by Gemma, we would run a bar at the quiz, getting a licence for it. Noted that there had been some comment that the FCN quizzes did not cater for children and young people. Sarah would feed this back to Paul. Action: SF</p>

	<p><i>Christmas lights switch-on 1 December</i> It would be useful to establish a small group to plan the event: Sarah would raise this with the rest of the committee. We would need to contact local schools about their choirs' involvement. Sarah would check with Leonie if she had contacted Riverside Radio. Gemma would ask Marc and Suzanne Richeux about St Alban's involvement, similar to last year's.</p> <p><i>Environmental meeting</i> It was agreed that, rather than trying to organise a meeting, it would be better to set aside an amount of money (say £250) and invite people to bid for this as funding for an environmental project. Sarah would draft a note on this Action: SF</p> <p><i>Yard sale</i> Agreed that this would not be for FCN. Others in the community might want to take this forward.</p>
7. Website	Sarah would check with Lynn on the current position. Action: SF
8. Newsletter and other communication	We would review the newsletter at the next meeting, having in mind the considerable amount of work that it required.
9. FCN membership	Several people had joined FCN at Jazz on the Lawn, but generally things had been fairly quiet. It would be useful to have another drive for membership before Christmas, perhaps offering a reduced rate (£50) for life membership. Angie, Sarah and Hannah would discuss this further. Action: AS SF HW
10. A.O.B	<p>1. We still had a number of War Walks leaflets left. We would send some of these to schools: they could be very appropriate for Remembrance Day. We might also ask Martin if he could do another talk.</p> <p>2. Although we had envisaged that the October meeting would be by Zoom, on balance it seemed best to keep to a face-to-face meeting.</p>

**Next Committee meeting -
Wednesday 4 October 2023, 7.30pm**

Financial breakdowns for recent events

Furzedown Fun Day

FFD	Spend	Income	Balance
Cash Takings		£866.30	£866.30
Entertainment	(1,528.38)	£501.50	-£1,026.88
Equipment	(3,436.07)		-£3,436.07
Membership Fee	(0.40)	£23.50	£23.10
Print & Design	(60.15)		-£60.15
Refreshments	(744.32)	£976.50	£232.18
Sponsorship		£2,500.00	£2,500.00
Stall Fee		£774.00	774.00
FFD Total	(5,769.32)	£5,641.80	-£127.52

Jazz on the Lawn

JOTL		Spend	Income	Balance
	BBQ		£55.00	£55.00
	Cakes		£93.70	£93.70
	Entertainment	(500.00)		-£500.00
	Entry Fee		£147.80	£147.80
	Equipment	(71.08)		-£71.08
	Miscellaneous		£201.00	£201.00
	Print & Design	(15.50)		-£15.50
	Refreshments	(238.62)		-238.62
	SumUp Payments	(16.81)	£1,005.00	£988.19
JOTL Total		(842.01)	£1,502.50	£660.49

Pride event

Pride		Spend	Income	Balance
	Council Fee	(45.00)		-£45.00
	Donation		£1,561.03	£1,561.03
	Entertainment	(1,361.50)		-£1,361.50
	Equipment	(647.27)		-£647.27
	Float	0.00		£0.00
	Hotel	(84.00)		-£84.00
	Print & Design	(154.23)		-£154.23
	Refreshments	(420.90)	£100.00	-£320.90
	SumUp	(9.21)	£604.79	£595.58
	Tickets	(72.00)	£1,780.00	£1,708.00
Pride Total		(2,794.11)	£4,045.82	£1,251.71

Third Interim Report – Distribution and accessibility of Defibrillators in Furzedown. Anthony Langan. September 2023.

Recap

The first report showed that there are many defibs in Furzedown but most of them are unavailable out of hours.

The second report covered the work done with local projects to extend CPAD access, with focus on MLBC and TFP.

Actions since last report

Conversations/Meetings with

- Community Heartbeat Trust – national charity that advises on Community Defibs
- BT – telecoms provider and infrastructure owner
- The Furzedown Project – usage of defib for wider community
- Mitcham Lane Baptist Church - usage of defib for events and by first responders
- Judi Gasser – route into Council for their policy on defibs and aid on contacts within council who make decisions relevant to our project.
- London Ambulance Service – on the protocols for making them aware of the CPAD

Work taken forward.

1. Joint project with The Furzedown Project (TFP) to adopt a BT phone box and convert it into a defibrillator cabinet.

An application to adopt the kiosk outside TFP has been submitted. There is a 90-day consultation period in which the council can veto the application for adoption. There is also running parallel with this an application from BT to remove the kiosk entirely, also with a 90-day consultation period and council veto. I have and will continue to engage with all the actors to work towards our goal.

There continues to be question of installation with regard to electrical supply to the kiosk.

We received the good news that we were successful in our bid to Thrale RIN for £700 to support this project. I will liaise with Hannah/Sarah to arrange for the funds to be transferred to the FCN account.

The development of a local governance group – to oversee, maintain and educate community on the CPAD is paused until we have resolved the adoption process.

2. Mitcham Lane Baptist Church – agreement to use their defib by arrangement.

The defib has now been used at both Furzedown Fun Day and Jazz on the lawn.

Unfortunately there is still a production and supply issue with defib pads and the set of child defib paddles have not yet arrived.

Actions to finalise.

1. Map
 - a. Create map, similar to Appendix 1 showing location of local Defibs.

- b. Email to members, WhatsApp street groups, Neighbourhood watch CoOrds
- c. Physical copy in shops

On hold until the situation with the kiosk is resolved.

2. CPADs - support further installations.
3. Encourage event spaces locally to buy CPADs – Living Room, Bar 111, Furzedown Pub.
4. Ask Council to pursue a policy for Wandsworth that reflects best practice – see Calderdale Council’s AED/CPAD policy for starting point – Appendix 2.
5. Encourage AED/CPAD hosts to publicise their presence on multiple database sites e.g. <https://www.defibfinder.uk/>. There is currently no single database and they are not all the same as some are predominantly set up to serve professional services rather than the public.
6. Identify and encourage local First Aiders to sign up to the site below which is supported by London Ambulance Service (LAS) -

<https://www.goodsamapp.org/cardiac> also app based.

This site and service shows all local defibs listed. It also maintains a first responder database of all local first aiders who can be called on to give CPR within their locality.