

FURZEDOWN COMMUNITY NETWORK
Minutes of the Committee Meeting held on 7 February 2024,
At The Furzedown Project

<p>1. Present & Apologies</p>	<p>Present: Steffi Backhouse (Chair), Gemma Dunning, Anthony Langan, Peter Ramell (notes), Lynn Selwyn-Reeves, Jo Town, Hannah Wallden</p> <p>Apologies: Leonie Cooper, Camilla Duncan, Sarah Forester, Judi Gasser, Anna Godsiff, Sofie Henell, Monika Ivanova, Adam Seymour-Davies, Angie Stephenson, Dawn Thomas</p>
<p>2. Minutes of previous meeting and matters arising</p>	<p>Minutes of 10 January meeting agreed.</p> <p>For the time being, Jo has still has access to Canva. It could though be useful for FCN to get Canva, possibly on a shared basis with Sprout Arts. Lynn would look into this. Action: LSR</p>
<p>3. Treasurer's update</p>	<p>Hannah reported that as of Wednesday 7th February 2024 the current balance (assuming all funds are cleared) was £16,625.13. This was decrease of £1,131.80 from January's balance of £17,756.93. This is predominantly due to the £900 payment for the defib for the Markrise Location.</p>
<p>4. Defibrillator project</p>	<p>It was noted that there had been approval from the committee (via the secure WhatsApp group) for the expenditure of £560 on the two projects (Mitcham Lane and Moyser Road) set out in Anthony's email of 30 January.</p> <p>Anthony updated the meeting on developments on the two projects. He and Graham Loveland had been in recent contact about the Moyser Road project.</p> <p>The meeting noted, with thanks, Anthony's draft communications strategy.</p>
<p>5. Planning for AGM</p>	<p>Agenda the proposed agenda with Peter's email of 25 January was agreed. It would be good to have a display of the new website at the AGM. Jo and Lynn would liaise in producing a PowerPoint presentation. Action: JT LSR</p> <p>Filling officer and committee posts There had been some enquiries about joining the committee but no definite volunteers yet. Hannah would canvass for any volunteers from the Penwortham PTA. Action: HW Peter would ask Anna if she could similarly canvass the Furzedown PTA. Action: PR AG. We needed job descriptions for the officer posts, and would check with Sarah and Dawn if any were available. Peter would ask people standing again for the committee to update their profiles, for a note for the meeting. Action: PR</p> <p>We needed to decide what would happen at the AGM if no-one volunteered for the Chair's role, including the possibility that FCN might need to go into abeyance. There was no guidance in the Constitution on this. Peter would discuss with Sarah Action: PR</p>
<p>6. New website</p>	<p>The new website was effectively completed, except for arrangements for donations. Lynn would send to the committee for any comments. Action: LSR</p> <p>Jo and Lynn would discuss the arrangements for the info@..., events@.. etc email addresses under the Wix hosting. Action: LSR JT</p> <p>We would continue to maintain the old website for the time being but would close it in due course.</p> <p>Anna, Jo and Lynn would handle updating of the new site.</p> <p>Lynn said that it would be useful to know of any changes to the site which people would want subsequently, so that these could be planned. It was agreed that it the website should be a regular item on meeting agendas. Action: PR</p>
<p>7. Newsletter and other communication</p>	<p>The next newsletter was likely to be March/April. The FCN Instagram and Facebook pages continued to function well.</p>
<p>8. FCN membership</p>	<p>No update available.</p>
<p>9. Planning for 2024</p>	<p>Because of the relatively low attendance it was not possible to have a full discussion on this.</p> <p>It was noted that Enable had asked Anna if FCN were planning another event on the lines of the Furzedown Fun Day last year. Peter would reply to Anna referring to the positive comments by the committee on last year's event and asking that a proposal for a similar event</p>

	this year be brought to the next meeting. Action: PR
10. A.O.B	<p>1. We would plan to hold a hustings meeting for the General Election, when called, on the same lines as for previous elections. Anthony could organise this as before.</p> <p>2. Lynn said that the invoice for the website work by Iain would be £400 if expenditure were to be kept to the figure considered earlier. However an invoice of £600 would be a truer reflection of the large amount of work actually involved. It was felt that it was not possible to make a decision on this at this meeting.</p>
Next meeting	On the usual schedule this would be Wednesday 6 March, but this might be subject to discussion and developments at the AGM.

**Next Committee meeting -
Wednesday 6 March 2024, 7.30pm (provisional)**